**Proposed Timetable for IT Courses January to June 2017**

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| --- | --- | --- | --- | --- | --- |
| Course Title | Start Date | End Date | Day | Time | Duration |
| Getting to know your iPad | 16/01/17 | 27/02/17 | Monday | am | 6 weeks |
| Getting to know your iPad - Progression | 16/01/17 | 27/02/17 | Monday | pm | 6 weeks |
| Getting to know your Tablet | 06/03/17 | 10/04/17 | Monday | am | 6 weeks |
| Getting to know your Smartphone | 06/03/17 | 27/03/17 | Monday | pm | 4 weeks |
| Basic Manual Accounts | 18/01/17 | 01/03/17 | Wednesday | am | 6 weeks |
| Sage Level 1 Accounts | 18/01/17 | 17/05/17 | Wednesday | pm | 16 weeks |
| Sage Payroll Level 1 | 19/01/17 | 27/04/17 | Thursday | am | 13 weeks |
| Sage Accounts Level 2 | 19/01/17 | 01/06/17 | Thursday | pm | 18 weeks |